City of Glendale

124 Third St. PO Box 361
Glendale, Or 97442
Phone (541) 832-2106 Fax (541) 832-3221

Application for Lot Line Adjustment

Property 1 - Property owner or Contract purchaser:

Name: _____ Business Phone: _____

Address: _____ Home Phone: _____

Assessors Map: _____ Tax Lot(s): _____

Acreage to be transferred to Property 2: _____ Structures: _____

Current Acreage: _____ Resulting Acreage: _____ Zone: _____

Is this a lot in subdivision? YES NO Is this a parcel in a partition? YES NO

Property 2 – Property Owner or Contract Purchaser:

Name: _____ Business Phone: _____

Address: _____ Home Phone: _____

Assessors Map: _____ Tax Lot(s): _____

Acreage to be transferred to Property 1: _____ Structures: _____

Current Acreage: _____ Resulting Acreage: _____ Zone: _____

Is this a lot in subdivision? YES NO Is this a parcel in a partition? YES NO

Others to Notify (i.e. land surveyor, etc.)

_____
_____
_____

Required Application Information:

1. A Map that illustrates the proposed lot line adjustment. A survey is not required in order to apply. The map shall be prepared on a sheet that is between 8 ½ x 11 inches or 11 x 17 inches in size. The scale shall be one inch equals some multiple of 10 ft. The map shall show:

    - Date, north arrow, and scale
    - The entire boundary of all properties involved.
    - The location of existing property lines and the proposed new lot lines.
    - The location and size of buildings and driveways and the setbacks of existing buildings to existing and proposed lot lines. The location of existing fences and walls.
    - The location, width, and purpose of easements.
    - The location of significant vegetation

2. A copy of the deed(s) covering the properties.

Review Criteria:

The proposed lot line adjustment must comply with the following criteria in order to be approved.

1. No additional parcel or lot is created by the lot line adjustment; however, the number of lots or parcels may be reduced.

2. Lot Standards. All lots and parcels comply with the applicable lot standards of the land use district in which they are located including lot area and dimensions.

3. Access. All Lots and parcels comply with standards and requirements.

4. Setbacks. The resulting lots, parcels, tracts, and building locations comply with the standards of the land use district in which they are located.

Required Minimum Conditions of Approval:

The conditions of Approval listed below will apply to all lot line adjustment approvals. Additional conditions may be imposed.

1. Deeds, with legal descriptions that reflect the lot line adjustment, for all adjusted lots shall be recorded with Douglas County Assessor's Office.

2. A certified boundary survey map that reflects the approval lot line adjustment shall be filed with Douglas County. Prior to the filing of the survey map, the map shall be reviewed and signed by the city planning official.

3. Copies of the recorded deeds and filed survey map shall be provided to the city planning official after recording**.**

Signatures:

I hereby certify that the information contained in this application is accurate to the best of my knowledge; and that the proposed use would not violate any deed restrictions attached to the property. All owners of the property must sign this application or a statement authorizing the applicant to act for the owner must accompany the application.

_____ Date: _____

_____ Date: _____

For Office Use Only

Date Application Received: _____ Receipt No.: _____ By: _____ Building Permit No.: _____